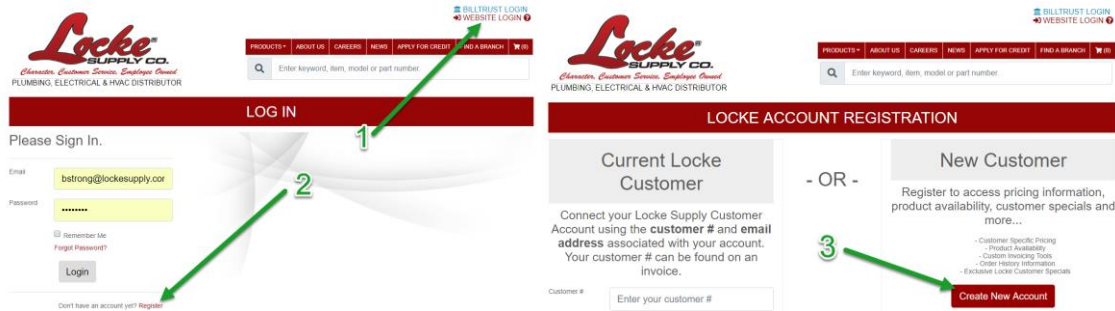


# Getting Started

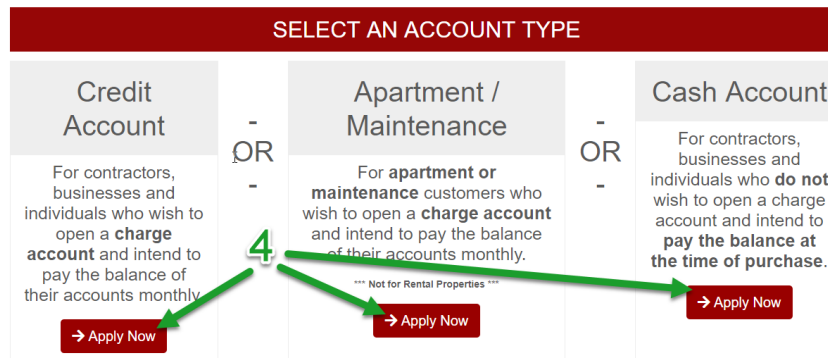
You can use the LockeSupply.com to view **Customer Specific Pricing, Product Availability** at your local branch, and your **Order History**.

To get started, create a new account at [www.LockeSupply.com](http://www.LockeSupply.com)

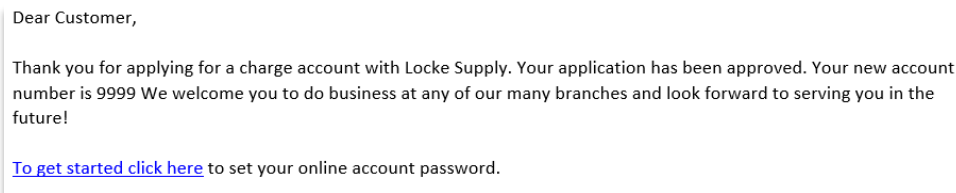
1. Click the **WEBSITE LOGIN** link, 2. Click **Register**, 3. Click the **Create New Account** button.



4. Select an Account type and click the **Apply Now** button.



5. **Fill out and submit the form.** Locke Supply Credit department will verify your Locke Supply customer account number and email address, then email your acceptance confirmation.



6. Use the hyperlink in your email to **set your online account password.**
7. You must select your Home Branch in order to see Customer Specific Pricing and Availability.
  - a. Click the **arrow** next to your name and click **My Account**.
  - b. Click **Change My Branch**.
  - c. Select a **Home Branch** and click the **Update** button.

